

DartWrite Portfolio Fellow

Call for Applications

The Institute for Writing and Rhetoric and the DartWrite Portfolio Initiative seeks three students from the class of 2021 to serve as Portfolio Fellows for the 2020-2021 academic year.

DartWrite Portfolio Fellows act as ambassadors for the DartWrite Initiative - a grant supported, campus-wide digital portfolio education program. Fellows receive mentoring and training in portfolio-based education, develop a researched understanding of digital portfolios, and work alongside the DartWrite faculty team to study portfolio-based learning and provide support for project participants (faculty and students).

Successful candidates will demonstrate interest in portfolio-based learning, excellent communication abilities, and a track record of reliability with independent projects.

Key activities include:

- complete guided study on knowledge transfer, reflective learning, and writing portfolios
- create and maintain a WordPress Portfolio and develop expertise in the WordPress platform
- use this growing knowledge to assist the DartWrite faculty team with designing and delivering campus-wide educational workshops about DartWrite
- share your experiences on the value of digital portfolios at professional development workshops for faculty using portfolios in classes
- participate in orientation events with first-year students
- facilitate portions of RWIT tutor training, sharing knowledge with tutoring staff on DartWrite and the WordPress platform
- help design printed support materials for students using DartWrite
- meet regularly with the DartWrite faculty director in support of the activities listed above

Portfolio fellows receive a stipend of \$1000 to be paid in two installments in January and May. The position requires between 80 and 100 hours for the duration of the appointment (roughly 1-5 hours per week). Availability on campus during fall orientation week and throughout the fall, winter, and spring terms is preferred. Interest or experience with web design is also preferred.

To apply, submit a resume, a brief email or letter explaining your relevant experience and reasons for applying, and the names and contact information for two references, to Nick Van Kley, Assistant Director of the Portfolio Project, Institute for Writing and Rhetoric. Applications are due by May 18th.